

## Mock Assessment Form - Presentation

### Level 3 Supply Chain Practitioner (Fast Moving Consumer Goods (FMCG))

#### Assessment Method: Presentation

This Mock Assessment Form has been developed to support the tutor in preparing the Apprentice for the presentation component of the project and presentation during their End-point Assessment for Supply Chain Practitioner (Fast Moving Consumer Goods (FMCG)) – **ST021 v1.1**.

#### Grading criteria

Data analysis		Achieved Yes/No	Comments
<b>Pass</b>	Analyses supply chain data, derived from data management systems, tools and key performance indicators, to identify trends or themes that affect the fast-moving consumer goods supply chain. (K2, K6, S10)		
<b>Pass</b>	Applies the principles of root cause analysis and problem-solving techniques to lead on and carry out problem solving activities in line with task requirements. (K16, S12)		
<b>Distinction</b>	Reflects and amends their approach during the analysis process, based on trends and themes they have identified to refine approach and ensure outcomes best support and inform the project scope. (K2, K6, K16, S10, S12)		

**Sample Questions: Pass Criteria**
**K2, K6, S10**

Tell me about how you analyse data to identify trends in the supply chain.

Yes  No

Give me an example of when you have used data management systems to identify themes that affect fast moving consumer goods?

Yes  No

**K16, S12**

How have you applied root cause analysis to carry out problem solving in the supply chain?

Yes  No

Can you explain the techniques you use to problem solve to ensure tasks are completed?

Yes  No

**Sample Questions: Distinction Criteria**
**K2, K6, K16, S10, S12**

Can you give me an example of when you have changed your approach to a project, based on your data analysis?

Yes  No

Tell me about when you have refined your approach to a project to support the best possible outcome.

Yes  No

Continuous improvement			
Grading criteria		Achieved Yes/No	Comments
Pass	Uses continuous improvement principles and techniques to improve performance in the supply chain. (K7, S5)		
Pass	Uses the outcomes of problem-solving activities to improve performance in the supply chain. (K10, S6)		
Distinction	Justifies their solutions to problems and the positive impact they make to the business. (K7, S5)		

Sample Questions: Pass Criteria		
<b>K7, S5</b>		
Give me an example of a continuous improvement technique used to improve the supply chain.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Tell me about a time when you have implemented changes to improve the performance of the supply chain.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>K10, S6</b>		
How do you use the outcomes of problem solving to positively impact the business?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Sample Questions: Distinction Criteria		
<b>K7, S5</b>		
Give me an example of a positive impact you have had on the business as a result of your problem-solving activities.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What is the impact on the business of finding solutions to problems?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

<b>Communication and Collaboration</b>			
<b>Grading criteria</b>		<b>Achieved Yes/No</b>	<b>Comments</b>
<b>Pass</b>	Communicates data and information in a written context, suitable to the audience. (K20, S16)		
<b>Pass</b>	Uses verbal communication techniques suitable for the context, adapting style and use of terminology to suit the audience. (K19, S15)		
<b>Pass</b>	Applies team working principles, collaborating within teams and with stakeholders, to ensure project objectives are achieved. (S8, K27, B5)		
<b>Pass</b>	Responds and adapts to work demands and situations when planning and completing tasks and organising others in the team. (K28, B4)		
<b>Pass</b>	Identifies, organises and uses resources to plan and with consideration for cost, quality. (S23)		
<b>Distinction</b>	Justifies how they have balanced cost and quality in the planning, prioritising and completion of project tasks. (K28, B4)		

**Sample Questions: Pass Criteria**
**K20, S16**

Give me an example of when you have communicated data in writing.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
How have you ensured that data communicated in writing is suitable for the audience?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**K19, S15**

Can you give me an example of how you have adapted verbal communication to meet a situation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Tell me about how you change your verbal communication techniques to suit the audience.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**S8, K27, B5**

Give me an example of when you have worked as part of team in your work.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Can you tell me about a time you have collaborated with stakeholders to ensure a project is completed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**K28, B4**

Can you explain to me how you adapt to meet work demands?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
How do you plan and organise with others in your team?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**S23**

Can you tell me about a situation where you have used a resource plan?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Give me an example of when you have organised resources in order to meet quality requirements.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Sample Questions: Distinction Criteria****K28, B4**

How do you balance the costs for a project with the need for completion?

Yes  No 

Can you give me an example of when you have had to plan a project ensuring you meet quality markers?

Yes  No

Digital			
Grading criteria		Achieved Yes/No	Comments
<b>Pass</b>	Uses IT and digital systems, complying with data protection and cyber security regulations and policies, to achieve project and organisational aims and meet client or customer needs. (K29, S4)		
<b>Distinction</b>	Outlines the benefits to the business of ensuring GDPR and cyber security regulations and policies are followed. (K29, S4)		

Sample Questions: Pass Criteria		
<b>K29, S4</b>		
Tell me about the IT systems you use to meet customer needs.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Can you give me an example of how you meet cyber security regulations/policies in you work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Sample Questions: Distinction Criteria		
<b>K29, S4</b>		
What are the benefits to the business for maintaining GDPR?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What are the benefits to the business for following cyber security regulations?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Document History**

Version	Issue Date	Changes	Role
v1	04/02/2025	First published	Qualification Development Manager