

# Mock Assessment Form

## Level 3 End-point Assessment for International Freight Forwarding Specialist

### Assessment Method: Professional Discussion

This document has been developed to support you (the Apprentice) in preparation for your Professional Discussion with the End-point Assessor during your End-point assessment.

For your Professional Discussion, you will be required to cover the knowledge, skills, and behaviours assessment requirements that are outlined within the assessment plan for International Freight Forwarding Specialist v1.1 – **ST0539/AP01**.

### Assessment Requirements

Theme: Customs (Core)		
Reference to assessment requirements (Knowledge and Skills)	Achieved Yes/No	Comments
<b>K11</b> The differences in how goods are moved under the different customs controls that apply to and from the UK and the purpose, function, and range of procedure codes.		
<b>S4</b> Prepare a customs declaration to a national standard or give custom clearance instructions to a third party.		
<b>S5</b> Use data systems to submit the information required by customs authorities as part of the management of the international movement of goods.		

Theme: Customs (Core) continued		
Reference to assessment requirements (Knowledge)	Achieved Yes/No	Comments
<b>K12</b> Direct and indirect customs representation and the rules of establishment.		
<b>K15</b> The terms of international trade rules (Incoterms) and their part in customs valuation and financial risk transfer.		
<b>K21</b> Principle of value build-up in customs documentation.		

Theme: Communication and relationships (Core)		
Reference to assessment requirements (Knowledge and Skills)	Achieved Yes/No	Comments
<b>S10</b> Adapt communication based on the situation and the audience.		
<b>S12</b> Communicate in writing, preparing communications on technical matters.		
<b>K17</b> Written communication techniques, plain English principles, including Industry terminology.		
<b>S13</b> Communicate with others verbally, including internal and external customers.		
<b>K18</b> Verbal communication techniques, giving and receiving information, matching style to audience, barriers to communication and how to overcome them.		

Theme: Communication and relationships (Core) continued		
Reference to assessment requirements (Knowledge, Skills and Behaviours)	Achieved Yes/No	Comments
<b>S9</b> Create and maintain productive working relationships with internal and external customers.		
<b>K20</b> Techniques for forming and maintaining business relationships.		
<b>B5</b> Collaborate with others for example, within teams, across disciplines, and external stakeholders		

Theme: Industry Infrastructure (Core)		
Reference to assessment requirements (Knowledge)	Achieved Yes/No	Comments
<b>K1</b> The structure and functions of the freight forwarding industry.		
<b>K4</b> The function of the key regulatory organisations and trade associations in logistics and international freight forwarding.		
<b>K13</b> The structure and key contents of the UK Trade Tariff.		

Theme: Environment and sustainability (Core)		
Reference to assessment requirements (Knowledge and Behaviours)	Achieved Yes/No	Comments
<b>K6</b> The differing environmental impacts of road, ocean, and air transport.		
<b>B4</b> Takes personal responsibility for their own sustainable working practices.		
<b>K9</b> Dangerous and hazardous goods and the specific modal restrictions applied to their movement.		