

Treatment Log Mapping Document

Advanced Beauty Therapist

This mapping document is to be completed prior to the gateway stage and submitted with the Treatment Log for each apprentice. Please use the key table below when completing your mapping document.

Key Table

Key: Facial technical therapy	Key: Body technical therapy
GVF – Galvanic face	GVB -Galvanic body
LEDF -Low intensity LED light face	LEDB - Low intensity LED light body
LDF -Lymphatic drainage equipment face	LDB -Lymphatic drainage body
SWF -Skin warming device face	SWB - Skin warming device body
MCF -Micro-current face	MCB - Micro-current body
HFF -High/radio frequency face	HFB - High/radio frequency body
MDF -Microdermabrasion face	MDB -Microdermabrasion body
	EMB -Electrical muscle stimulation

Please note: It is a requirement of the training provider to submit all of the evidence electronically, via the ‘Documents tab’ on the apprentice’s dashboard within the SEPA system. This must be in a scanned format, allowing the treatment log to be viewed remotely. VTCT will not accept a link to an apprentice’s individual e-portfolio.

Example:

Evidence File (typically 1 – 15 pieces of evidence)	KSBs Requirements:	Type of evidence submitted:	Reference number:
GVF	K15	Treatment plan	<i>GVF-1</i>
GVF	K19	Information Leaflet	<i>GVF-2</i>
GVF	S10	Photographic/digital evidence of facial galvanic therapy	<i>GVF-3</i>

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